

Student ID Card Issuance Guide For Foreign Students (2026-2 ERICA Campus)



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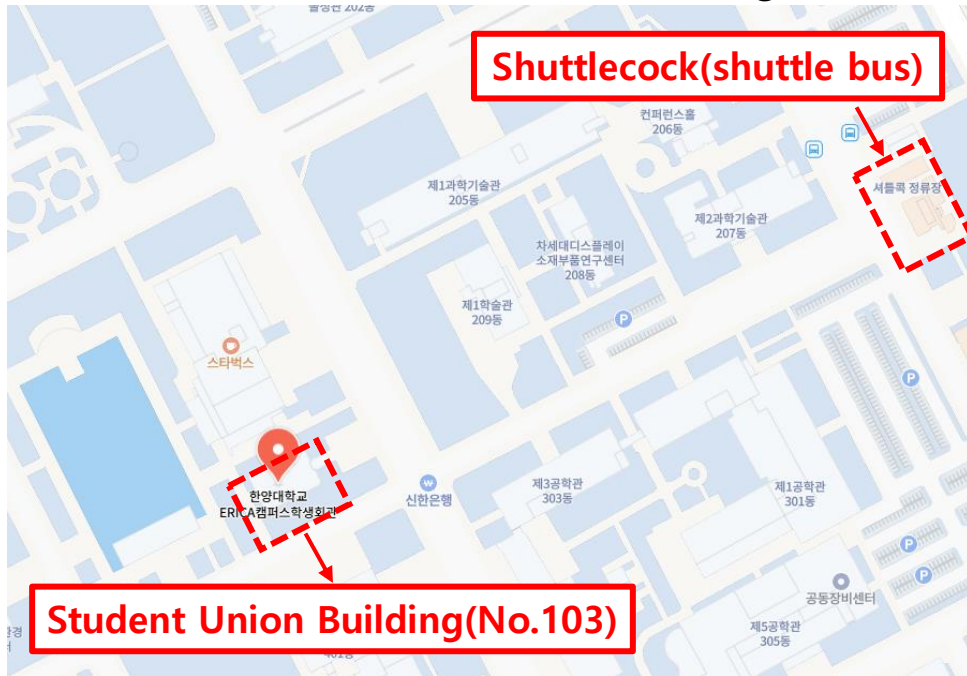
Student ID Card Pick-up Schedule for 26- 2 Freshmen

Due to the high number of applications and issuances at the beginning of the semester, student ID cards will be distributed according to the schedule below. Please refer to page 5 for the student ID card application procedure.

Write an Issuance List	Available Pick-up Date
9/1(Tue) ~ 9/11(Fri)	9/3(Thu) ~
9/14(Mon) ~	9/14(Mon) ~

Write List & Pick-up Location

Student Affairs Team/ **Student Union Building(No.103) 4F**



- For applications submitted between 9/1(Mon)~9/11(Fri):
If you do not pick up your card by the end of the semester
(26-2), your card will be discarded.
In this case, a re-issuance fee of 3,000KRW will be charged.

- A valid ID(passport or alien registration card, etc.) is required when you picking up your student ID card.
- Please use the **mobile student ID(Hey-Young)** until you receive the Physical Student ID. Please refer to page 4 for mobile student ID application procedure.

※ You must issue a mobile student ID First to apply for a Physical Student ID!



Student ID Card Instructions

For 26- 2 Freshmen



한양대학교 ERICA
Education Research Industry Cluster @ Ansan

9 2026 SEPTEMBER ※ 2 days after the date of writing				
MON	TUE	WED	THU	FRI
	1 Write List	2 → Write List	3 Pick-up →	4 Pick-up
7 Write List	8 → Write List	9 Pick-up →	10 Pick-up	11
14	15	16	17	18
21	22	23	24	25
28	29			

How to Write an Issuance List				
* Please apply for a student ID on the portal and write down your student number and name on the paper Come and get your student ID in 2 days. *请在门户网站上申请学生证,并在纸上写下学生号码和名字。 二周后来领学生证吧。				
2026-1학기 학생증 발급 명단 / 2026-1 Semester Student Card Issuance List / 2026-1学期学生证发放名单				
학과/학부 (Department)	학번 (Student ID number)	생년월일 (Date of Birth) YYYY.MM.DD	한글이름 (Name in Korean)	영문이름 (Name in English)
기계공학과	2026XXXXXX	2005.01.01	김한양	Hanyang Kim
★ Fill out your <u>Department(Korean)</u>, <u>Student ID number</u>, <u>Date of Birth (YYYY.MM.DD)</u>, <u>Name in Korean</u>, <u>Name in English</u> on the Issuance List paper. <u>If you don't fill it out or information is incorrect, you can't issue a student ID.</u>				

Instructions Regarding Student ID

Mobile Number Registration

Student ID issuance/reissuance notifications are sent via Hey-Young app.
Register your mobile number on the HY-in portal to receive them.

Linking Student ID card to Debit Card

If you wish to use your **student ID as a debit card**, please visit the **Shinhan Bank Hanyang University branch** (Building 102).

Facility Access Verification Method

For Facility access, you may use *either* the mobile student ID *or* the physical card — not both.
Set your preferred access method in your HY-in Portal. (Please refer to following page for the procedure)

1. Click 'Services' in your HY-in Portal



HANYANG UNIVERSITY Portal 06:18 ~ 08:31 한양대학교 유선 네트워크 보안 강화를 위하여

My home General admin. Faculty center Courses Research **Services** Certifications & Verification Accredited programs

한양대학교 유선 네트워크 보안 강화를 위한 DNS IP주소 변경 안내

1. 변경 대상 : 학내 유선 네트워크를 사용하는 기기 (PC, 서버, 공유기 등)
2. 학내 유선 네트워크 DNS 설정 정보
 - 가. 기본 설정 DNS 서버 : 166.104.100.100
 - 나. 보조 DNS 서버 : 166.104.100.200
3. 관련 문의 : 정보통신처 정보인프라팀 (서울 02-2220-1427, ERICA 031-400-4484)

2. Click 'Facility access'



Services Certifications & Verification Accredited programs Jobs & Career development Teaching & Learning

Facilities

- Campus security
- Facility access**
- Parking permit(ERICA)
- Application for facility rental
- Facility rental status

Army reserves

- Apply for transferring army reserves

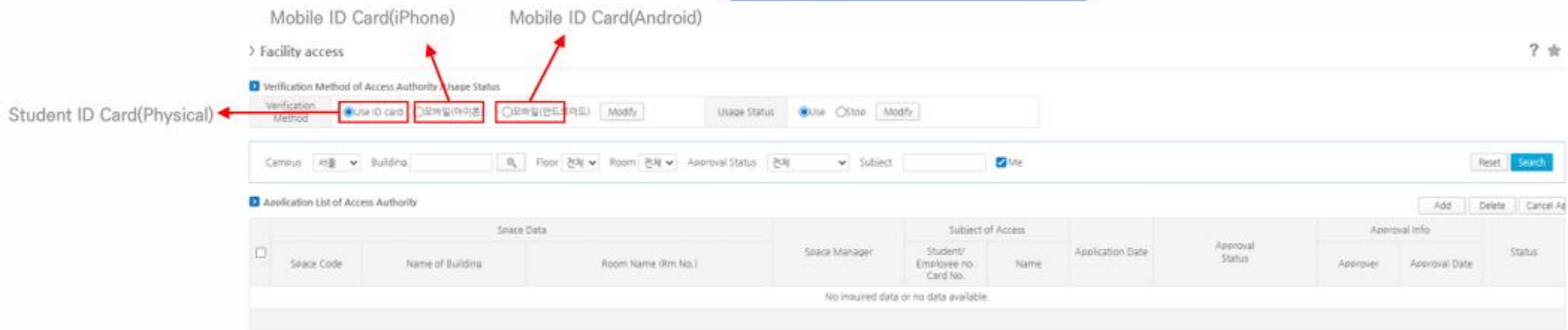
Volunteer work

- Guide to volunteering
- Enter volunteer work

Scroll Right

Scroll Right if you can't find the menu

3. Select Verification Method and Modify



Mobile ID Card(iPhone) Mobile ID Card(Android)

> Facility access

Verification Method of Access Authority Usage Status

Verification Method ☒ Student ID card ☐ 모바일(아이폰) ☐ 모바일(안드로이드) Modify Usage Status ☒ On ☐ Off Modify

Student ID Card(Physical)

Campus 서울 Building Floor 전체 Room 전체 Approval Status 전체 Subject Me Reset Search

Application List of Access Authority

	Space Data			Space Manager	Subject of Access		Application Date	Approval Status	Approval Info		Status
	Space Code	Name of Building	Room Name (Rm No.)		Student/ Employee no. Card No.	Name			Approver	Approval Date	
No insured data or no data available											

1. Download Hey-young Campus App



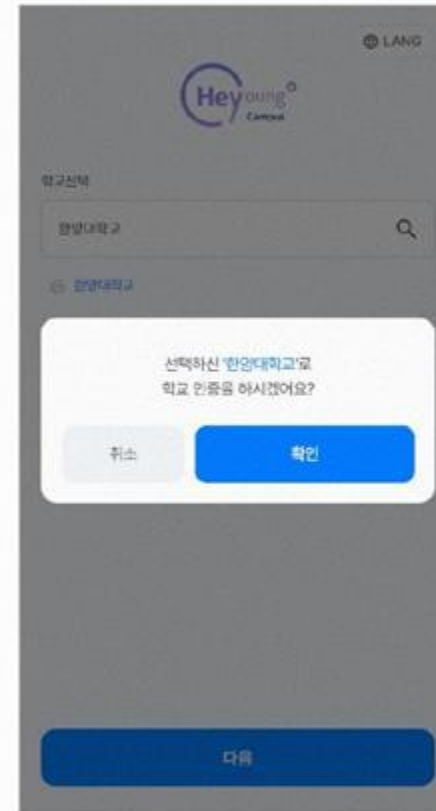
Search 'Hey-young Campus' in
your App Store and Download

2. Search 'Hanyang University'

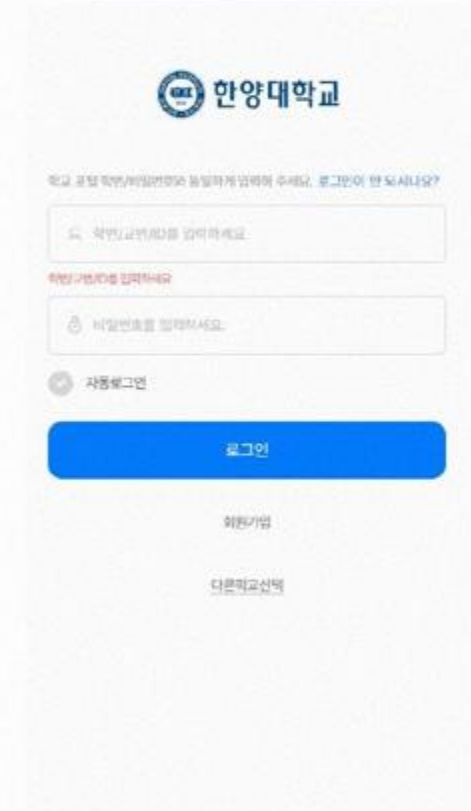


Search
'한양대학교(Hanyang University)'

3. Confirm



4. Login



Login with your Student Number
And password in Your HY-in Portal

5. Agree to Terms and Conditions

← 회원가입

학교 포털과 동일하게 입력하고 학교인증을 눌러주세요

아이디 **Student ID No.**

비밀번호 **Password** 비밀번호를 입력하십시오 

학교인증

☒ 모두 동의
서비스 이용을 위해 아래 약관에 모두 동의합니다

☒ [필수] 서비스 이용약관 >

☒ [필수] 개인정보 수집 · 이용 동의서 >

☒ [선택] 개인(신원)정보 수집 · 이용 동의서 >

☒ 서비스 안내
 ☒ PUSH
 ☒ SMS

다음



6. Use it as Student ID Card

한양대학교

오버랩 학생증 QR NFC

MY메뉴

 오버랩 메뉴 (가장)
  스마트 상황실
  오버랩 메뉴...
  학생수업 시간표

 수업일 재연산
  교육과정 조회
  공학기 상작업권
  매서리 수신발령

오늘의 일정

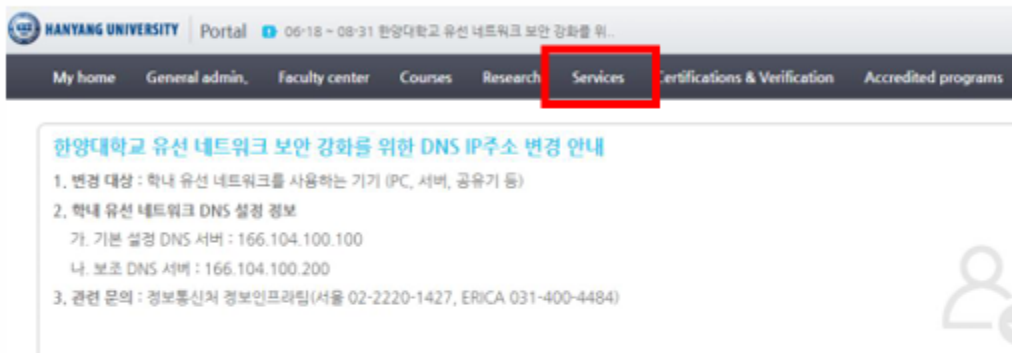
2020년 1월

일	월	화	수	목	금	토
31	1	2	3	4	5	6
7	8	9	10			

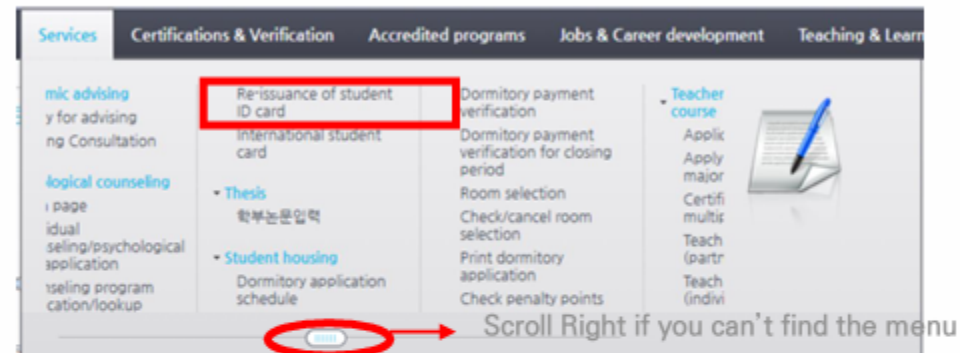
 홈
  연차관리
  성적
  기타 메뉴

You can enter the library through QR or NFC

1. Click 'Services' in your HY-in Portal



2. Click 'Re-issuance of student ID card'



3. Apply for Student ID Card(First Issuance)

★ Initial issuance is FREE of charge. Please do not make any payment for the issuance fee.

발급비용 : 무료

- ☐ 현충발급(국외수급)
- ☒ 신규발급(Foreigner) → ① Check '신규발급(Foreigner)' ★
- ☐ 재입국발급(국외수급)
- ☐ 전과
- ☐ 학과명칭변경
- ☐ 개명
- ☐ 건물출입이상
- ☐ 재입학
- ☐ 기타

신청

② Press '신청(Apply)'

4. Check Your Application Detail Below

Date of Application

※ 학생증 신청내역 및 취소

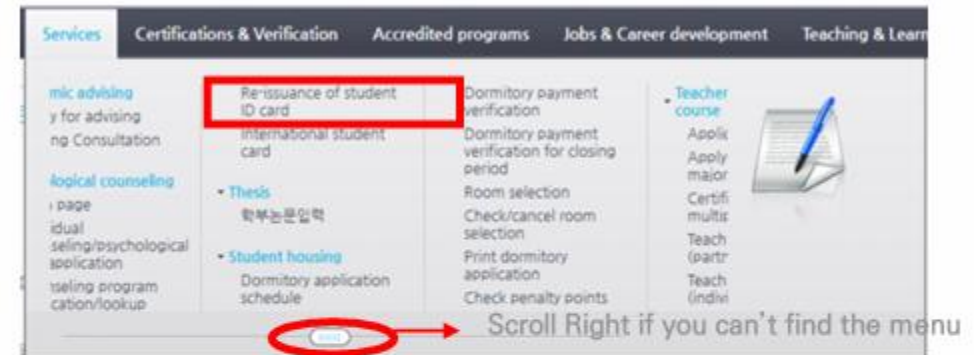
선택	신청일자	처리상태	발급일자	발급사유	
	2025.01.31	발급완료	2025.02.10	본실발급	
	2022.03.07	발급완료	2022.03.07	신입생(결수마감)	

For student who are willing to apply Student ID card in March, Please check the student ID pickup schedule on page 1.

1. Click 'Services' in your HY-in Portal



2. Click 'Re-issuance of student ID card'



3-1. Re-issuance due to Lost ID card/Photo Update/ID Card Damage



After submitting your application, please deposit 3,000 KRW into the account below.
And then send an email to the Student Affairs Team.

Deposit Account : (ERICA Campus) Shinhan Bank 100-029-940602 / Account Holder: 한양대학교(한양대학교)
(The depositor's name must be your full name)

Please capture a screenshot of the payment confirmation and email it to the Student Support Team.

Student Support Team Email(ERICA Campus): ericastu@hanyang.ac.kr
(The email subject line must include "Name + Department + Student ID Number")

In case of re-issuance due to Photo Update/ID card Damage,
You must return your existing student ID card to the Student Support Team for approval.

You will receive a notification through Hey-young App after approval
(Re-issuance location : Student Affairs Team)

3-2. Re-issuance Fee Exception

발급비용: 무료 The reissuance fee will be waived for the following cases.

☐ 학생탈락(각종수강)	
☐ 신규입학(Foreign)	
☐ 체크카드 유효기간 만료	Debit Card Validation Date Expired
☐ 전과	Transfer of Major
☐ 학과명칭변경	Change of Department Name
☐ 개명	Name Change
☐ 건물출입이상	Building Access Malfunction
☐ 재입학	Re-admission
☐ 기타	Other issues

신청 → Press '신청(Apply)'

If you are applying for a student ID reissuance for one of the above reasons,
You must return your existing student ID card to the Student Affairs Team for approval.

The Student Support Team staff will review the application and approve it as appropriate.

You will receive a notification through Hey-young App after approval
(Re-issuance location : Student Affairs Team)